



### **Withdrawal from an Examination**

*Principally, withdrawal from an examination is possible until three working days before the date of the examination. You do not need to state a reason. (Working days are Monday to Saturday). Repeat examinations are exempt. For these, the legally specified periods apply.*

**Last name, first name:**

**Enrollment number:**

**Degree program:**

**Module and  
module number:**

**Examined assessment (German abbreviation: PL)**

(Portfolio, combined paper, seminar paper, ... etc.)

***Please note: In the case of several individual assessments (e.g. within one portfolio), all individual assessments already submitted also lose their validity upon withdrawal. They will have to be submitted again at a later date.***

**Examination date :**

### **Confirmation of date**

Name of the examiner:

.....  
Signature of the examiner

**I, hereby, withdraw from the above-mentioned examination three working days (Mon-Sat) before the examination date.**

Date:

.....  
Signature of the student

The application must be completed in full and signed, and submitted to the Examination Office **within the period specified** by email, post or in person. The examined assessment must be applied for again via Selma.