

## Registration for the SprInt program



### Intended / Desired final certificate

- Language Expertise     Cultural Expertise     Excellence  
 at present no specific certificate has been chosen

I hereby register for the SprInt program. I will make all relevant arrangements with my supervisor in good time that pertain to my participation in the individual training components (language learning opportunities, intercultural workshops and, if applicable, a stay abroad/international experience@home).

- male                       female                       diverse                       n.s.  
(according to natal register)

(Title) Last name, first name: \_\_\_\_\_

Email (work): \_\_\_\_\_

Telephone (work): \_\_\_\_\_

Position: \_\_\_\_\_

Organizational Unit: \_\_\_\_\_

- Full-time employee                       Part-time employee

I have read the data protection declaration overleaf and consent to the use of my personal data stated therein. I can revoke this consent at any time.<sup>1</sup>

I have already spent time abroad as part of Erasmus+ mobility or intend to do so in the future. I grant permission to access the Erasmus+ staff mobility databases for the purpose of data matching.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Participant's signature

### Confirmation by the supervisor

I agree to my staff member's participation in the SprInt program.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor's signature

<sup>1</sup> Please contact [sprint@tu-dresden.de](mailto:sprint@tu-dresden.de)

## Data protection declaration for the Sprint program

### Purpose of data processing

Your personal data will be processed

- a. for the purposes of running the Sprint program and its individual components (language courses and intercultural seminars) and sending announcements by email, information about seminars and language courses, sending certificates by internal mail,
- b. for organizational purposes (communication with the external providers linguarama, Altissia, lecturers and trainers) in order to prepare language courses and seminars,
- c. for internal matching with relevant programs, e.g. staff mobility Erasmus+, as well as
- d. for statistical purposes in anonymized form for internal reporting, and for accounting with the funding body.

### Who is responsible for data processing and to whom can data subjects turn?

TUD Dresden University of Technology  
Sprint team  
01062 Dresden  
Tel.: +49 351 463 43069  
Email: [sprint@tu-dresden.de](mailto:sprint@tu-dresden.de)

TUD Dresden University of Technology  
Data Protection Officer  
Mr. Jens Syckor  
01062 Dresden  
Tel.: +49 351 463 32839  
Email: [informationssicherheit@tu-dresden.de](mailto:informationssicherheit@tu-dresden.de)

### What is the legal basis for the processing of personal data?

The legal basis for the processing of personal data is Art. 6 para. 1 letter a of the General Data Protection Regulation (GDPR).

In order to comply with the statutory retention periods, data is processed in accordance with Art. 6 para. 1 lit. c GDPR in conjunction with § 147 of the German Fiscal Code (AO).

### What personal data will be processed?

All personal data that must be provided on the registration form will be processed.

### Storage period

If consent is withdrawn, the data stored up to that point will continue to be stored due to budgetary regulations (in particular accounting purposes with the funding body, the German Research Foundation), but will not be used for any other purposes.

Otherwise, the data will be stored for up to ten years after the completion of the whole project (Excellence Initiative) and then erased.

### Data transfer to recipient

- a. Component A: Language skills  
Your name, contact details and, if applicable, stated preferences will be transmitted to the external language course providers linguarama and Altissia. The data will be used exclusively for the purpose of organizing the language courses (e.g. direct contact for the language assessment test, forming the course groups, communication of course assignments) and will not be transferred to third parties.
- b. Component B: Intercultural competence  
Your name, function and organizational unit will be passed on to the trainers, if requested. The data will be used exclusively for the purpose of preparing the intercultural seminars and will not be transferred to third parties.
- c. Internal reporting and auditing by the funding body DFG:  
Your personal data will only be used in an anonymized form.

## **What general rights do data subjects have?**

### Voluntariness and withdrawal (Art. 7 para. 3 GDPR)

Consent to data processing is voluntary. You have the right to revoke your consent at any time, which does not affect the lawfulness of the processing carried out on the basis of the consent until revocation. However, participation in the SprInt program without consent is not possible.

### Right of access to personal data (Art. 15 GDPR)

You have the right to obtain information on the data processed concerning your person. You are entitled to a reply within one month after the responsible party receives the request for information.

### Right to rectification, erasure and restriction (Art. 16–18 GDPR)

You may request that TU Dresden correct or erase your personal data and/or restrict its processing at any time.

### Right to data portability (Art. 20 GDPR)

If you have given your consent, you may request that the person responsible provide you with your personal data in machine-readable form. Alternatively, you can request the direct transfer of your personal data to a different responsible party, insofar as this is possible.

### Right to lodge a complaint (Art. 77 GDPR)

You can contact TU Dresden's Data Protection Officer (see above) at any time and, in the case of a complaint pursuant to Art. 77 GDPR, the supervisory authority for data protection.

### **Responsible supervisory authority:**

Saxon Data Protection and Transparency Officer

Dr. Juliane Hundert

Devrientstraße 5

01067 Dresden

Email: [post@sdtb.sachsen.de](mailto:post@sdtb.sachsen.de)

Tel.: + 49 351 85471 101

[www.datenschutz.sachsen.de](http://www.datenschutz.sachsen.de)

Note: To claim your rights, it is sufficient that you notify the responsible person in writing (letter or email) (see above). However, the rights can only be exercised if the processed data allows for the identification of your person.