



## **ERASMUS+ International Mobility Staff Mobility for Teaching/Training Stay - Incoming**

### **Who can be funded?**

Erasmus+ supports teaching periods at TU Dresden and training opportunities for staff working at Erasmus+ partner universities in teaching and non-teaching (academic staff, non-academic staff, and doctoral students).

### **Which activities can be funded?**

Teaching mobility: at least 8 hours of teaching per week

Training mobility: training activity on each day of the mobility.

### **How much is the financial support?**

Subsistence grant of **160€ per day + travel grant lump sum** according to distance band. See [www.tu-dresden.de/international/erasmusplus](http://www.tu-dresden.de/international/erasmusplus).

Grant duration 5 to 10 days (+ 2 travel days)

### **Visa**

Please check here for the latest visa information: <https://www.auswaertiges-amt.de/de/service/visa-und-aufenthalt/visabestimmungen-allgemein>

### **Before the mobility**

Before applying for the Erasmus+ grant, please arrange the date of your stay and the activities to be carried out with the academic coordinator at your home university and the academic coordinator at TU Dresden. Subsequently, the following documents have to be sent to [tabea.goesche@tu-dresden.de](mailto:tabea.goesche@tu-dresden.de) at least 30 days before travelling to TUD:

- signed **Erasmus+ Application ST**  
[https://tu-dresden.de/kooperation/internationales/AcademicExchange/erasmus-plus/erasmus\\_creditmobility](https://tu-dresden.de/kooperation/internationales/AcademicExchange/erasmus-plus/erasmus_creditmobility)
- **Mobility Agreement**, signed by all parties – document may be sent as a scanned copy. The Agreement contains details concerning teaching/training content, teaching/training hours etc.

Subsequently, the International Office of TUD will send you the **Grant Agreement** stating the amount of the grant awarded. The **original and signed** Grant Agreement has to be sent to the International Office (address below).

## **During/after the mobility**

### **Payment**

You will receive the individual and travel support in a timely manner (upon arrival).

### **Further documents:**

- At the end of the mobility, you will be asked via e-mail (please check your spam folder) to complete and send back the EU Online Survey within 30 days.
- Please also send the **Confirmation of Teaching/Training** to the International Office of TUD. This document confirms the start and end date of the period abroad - these must match the dates stated in the Grant Agreement, otherwise the grant will be reduced by the time not covered.

The Erasmus+ grant or part of it shall be recovered if you do not carry out the mobility activity in compliance with the terms of the grant agreement. Participants who fail to complete and submit the EU Online Survey may be required to partially or fully reimburse the financial support received.

### **Contact:**

Tabea Götsche | ERASMUS+ International Mobility

[tabea.goesche@tu-dresden.de](mailto:tabea.goesche@tu-dresden.de) | [www.tu-dresden.de/international/erasmusplus](http://www.tu-dresden.de/international/erasmusplus)

Technische Universität Dresden, International Office

01062 Dresden | Phone: +49 351 463-32218